

Risk Assessment - 1st Hoveton and Wroxham Sea Scouts

Name of activity, event and location	Gardening Activity	Date of Risk Assessment	09.02.25	Name of Person doing this risk assessment	Andy Petch
		Date of next review	10.02.26		

What hazard have you identified? What are the risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
Venue Slips, trips, falls, sprains, strains etc.	All	1. Venue to be inspected for suitability before activities commence 2. Activity areas to be allocated sufficient space to avoid overcrowding.	
Craft Materials Paper cuts, rope/string burn, puncture/stab wounds from sharp edges etc.	All	1. Participants to be briefed on dangers before activity commences 2. Activity to be supervised at all times First Aider to be in attendance throughout	
Gardening Materials Hands in soil spreading germs, potential reaction from some plant	All	1. Ensure all children wash hands after touching soil. 2. Monitor children for any reaction to handling plants 3. Select plants for exercise which are not known to produce a reaction	
		1. Sufficient waste bins / containers to be positioned at each craft	

Housekeeping Slips, trips, falls, sprains, strains and other injuries caused by poor standards of housekeeping. Wet/slippery floors. Fire hazards	All	activity/activity area. 2. Waste bins / containers to be emptied when full. 3. Cleaning equipment to be available at all times e.g. brushes, dustpans, mops, buckets etc. 4. Activities to be stopped if housekeeping needs to be addressed	
Tables, Chairs, Benches Injuries resulting from the collapse or failure of tables and chairs	All	1. All tables, chairs, benches and other equipment use to set up craft activities be checked for condition and suitability by a competent person before being used. 2. Any item found, or suspected, of being defective or faulty at any time is not to be used and to be removed from the activity area. 3. Any repair work needed is to be carried out by competent person only.	